



POSITION AVAILABLE  
**WISe Lead Therapist**  
(Starting Salary: \$49,420.80 - \$65,145.60/Year DOE/DOQ)

**SIGNING BONUS: \$3,000**

**POSITION TITLE:** WISe Lead Therapist

**FLSA STATUS:** Exempt

**REPORTS TO:** Children and Family Services (CFS) Supervisor

**JOB PURPOSE:** To provide oversight, support and direction to new and existing WISe Care Coordinators and Peer Support Specialists under the supervision of the CFS Supervisor in addition to carrying a limited WISe caseload. Functions as a member of a multidisciplinary team while demonstrating the clinical skills and experience to assess, plan, develop, coordinate, and provide treatment and support services to clients and families. To provide education, consultation to families, and crisis intervention services to clients and families assigned to the team. To improve the operations of Peninsula Behavioral Health (PBH) in support of its stated mission. To provide the highest level of customer service to internal and external customers.

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**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Provide training, coaching, guidance and supervision to WISe Care Coordinators and WISe Peer Support Specialists.
- Review documentation for accuracy and strength-based language.
- Attend WISe Supervisor meetings and otherwise represent WISe services in the community on behalf of PBH.
- Provide effective and efficient clinical services, using best practice standards, including evidence based treatment models to eligible children and families in the community. Child and Adolescent Needs and Strengths (CANS) certification required within two months of hire.
- Complete and maintain all required appropriate clinical and administrative records in a timely manner, using Collaborative Documentation when appropriate. Documentation includes, but not limited to, cross-system care plans, crisis plans, progress and treatment plans.

- Provide outreach services to clients and their parents/guardians. Participate in team meetings in home, community, and office.
- Collaborate with schools, social service agencies, and other providers to ensure continuity and quality of care. Build teams utilizing natural supports to support the families in WISE.
- Participate in the implementation of administrative and clinical policies of PBH as appropriate. Meet productivity standards.
- Function as a team member of the program, collaborate regularly, and participate constructively in problem solving.
- Provide consultation, education, and training for PBH staff and other agencies or individuals regarding clinical issues.
- Provide crisis intervention services as needed during the work day including consultation with DMHPs, team members, and supports. Assist families to build unique crisis plans. Provide approximately one week per two month rotating on-call support to WISE families.
- Actively participate in supervision and training via consultation and professional development.
- In addition to the above, any other responsibilities appropriate to the position and not specifically listed in the job description.
- Maintains familiarity with and handles client information in accordance with Federal Regulations (42 CFR, Part 2), the Revised Code of Washington (RCW 71.05.390 and RCW 71.24), and other applicable laws pertaining to confidentiality of client and staff information.
- Maintains physical security of confidential materials and assigned agency property.
- Attends Performance Improvement Meetings on a regularly scheduled basis.

#### **SECONDARY DUTIES AND RESPONSIBILITIES:**

- Performs relevant clinical and administrative tasks according to agency policies.
- Demonstrates proficiency in utilization of the Agency's electronic medical record system.
- Participates in team meetings and program development.
- Provides information and education to community members.
- Maintains high standards of professional conduct in interaction with clients, staff and other community members.
- Obtains and implements special population consultations as required.
- Maintains professional competency through a program of professional development and in-services training.
- Demonstrates flexibility in adapting to changing work demands.

#### **PERFORMANCE EXPECTATIONS:**

- Maintains accurate, timely chart information in compliance with SBHO and state funding sources and agency quality assurance guidelines.
- Meet agency productivity expectations on a consistent basis.
- Meet agency expectations for documentation of services.
- Meets all contract obligations.
- Coordinate and prioritize work assignments so that tasks are completed on time and in a quality manner.

#### **REQUIRED EDUCATION, LICENSE(S), CERTIFICATION, AND EXPERIENCE:**

**Education:** Master's degree in Social Work, Counseling/Psychology, or related field.  
Completion of 5 hours of Clinical Supervision Training.

**Experience:** Minimum of 2 years' experience working with clients with mental illness.

**Licensure:** Meets qualification to be a Mental Health Professional in the state of Washington. Agency Affiliated Counselor Registration and valid WA State Driver's License. Prefer candidate be credentialed in the State of Washington by the Department of Health as a Licensed Social Worker, Mental Health Counselor, Marriage and Family Therapist, or Psychologist.

**Other:** Reliable, insured transportation. Possess and maintain valid driver's license with an acceptable motor vehicle report.

### **PREFERRED ADDITIONAL CREDENTIALS/EXPERIENCE:**

**Experience:** Experience working with individuals with serious, persistent mental illness. Experience in wraparound preferred. Experience co-occurring disorders treatment, individual and group therapy, or substance abuse treatment.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

#### **Essential:**

- Ability to multitask and effectively manage a caseload of individuals with diverse needs.
- Knowledge of the classification of mental disorders contained in the current DSM.
- Knowledge of how mental health symptoms may present differently in older adults.
- Ability to utilize Mini-Mental Status Examination and other measures to assess cognition and symptoms.
- Understanding of the impact of health related problems on psychiatric illness and knowledge of medical issues that may mimic psychiatric symptoms in older adults.
- Ability to educate clients about signs, symptoms, and recovery from mental illness.
- Understanding of current knowledge on recovery.
- Knowledge of social service delivery systems, particularly as related to older adults.
- Ability to coordinate care with multiple service providers.
- Basic knowledge of psychotropic medications and side effects.
- Ability to work independently.
- Ability to communicate effectively both orally and in writing.
- Capability to use sound judgment in problem solving and clinical intervention.
- Practice of respectful communication with clients to enhance rapport and positive outcomes.
- Ability to plan and prioritize work and meet the Agency's performance quality assurance and productivity standards.

### **NATURE AND SCOPE:**

#### **Physical Demands:**

- While performing the duties of the job, the employee is required to walk, sit, use hands and fingers, reach with arms, talk or listen. Peripheral vision is also required for this position.
- Moderate physical effort occasionally lifting up to ten pounds.
- Must be able to operate a motor vehicle.

- Must be able to tolerate sitting in a vehicle, office, or community setting for the required number of hours in a work day.

**Cognitive Skills:**

- Advanced verbal and written communication skills.
- Must be able to enter data into a computerized electronic medical record.

**Working Environment:**

- May be exposed to infections and contagious diseases.
- Occasionally exposed to patients exhibiting assaultive behaviors.

**Working Demands:**

- Frequent pressure due to schedule demands.
- Contact with patients under a wide variety of circumstances.
- Subject to varying and unpredictable situations.
- Handles emergency or crisis situations.
- Able to visit with clients in office and community settings.

**Principal Challenges:**

- Working collaboratively with interdisciplinary staff.
- Working collaboratively with clients, family members, and other community members.
- Ensuring compliance with agency and funding standard for documentation and delivery of services.
- Works with a wide variety of clients with serious, persistent mental illness.

**Closing Date**

- Open until filled

**To apply, forward resume and cover letter to:**

Amanda Hill, Human Resources Specialist  
Peninsula Behavioral Health  
118 E. 8<sup>th</sup> Street  
Port Angeles, WA 98362  
Or,  
[employment@peninsulabehavioral.org](mailto:employment@peninsulabehavioral.org)  
or apply at [www.peninsulabehavioral.org](http://www.peninsulabehavioral.org)  
(Equal Opportunity Employer)

**NOTICE**

The above job announcement is meant to describe the general nature and level of work being performed. It is not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required for the position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.

Requirements are representative of minimum levels of knowledge, skills, and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Job requirements may be subject to possible modification to reasonably accommodate individuals with disabilities.

